

First Focus Learning Systems provides after-school classes in Reading, Writing and Math during the school year for grades K-8.



Our mission is to provide a high-quality supplemental program to elementary school children in Kindergarten through 8th grade.

We are currently recruiting Reading, Writing and Computer Science teachers for the 2017-18 School Year.

We are looking to add four writing teachers to our team. The curriculum is documented, well defined and curriculum training videos are available. There is a training period when new teachers are paired with a mentor teacher to assist in learning the curriculum.

During the regular school year, we conduct one on one tutoring and small group classes with up to ten students per class (teacher/student ration of 1/6). Classes are taught as a two hour class once per week, classes are conducted Monday through Saturday. Classroom teaching time is two-hour session per class.

Tutoring is provided on a private and semi-private basis, times are flexible in accordance with the schedule of students and parents.

A brief description of the responsibilities is as follows:

### **Teachers' Responsibilities:**

- Conduct small-group reading and writing classes in a professional, structured environment

- Know the lesson plan and the activities connected to the plan to teach specific skills appropriate for each day's session.

- Maintain classroom structure using positive behavior management techniques

- Tutoring opportunities are available during the summer and the school year.

- Communicate with parents periodically to discuss student's progress

### **Teacher Requirements:**

- Must have a passion for teaching literacy to young students.

- Must be able display leadership and respect from students, must be able to manage student behavior in the classroom

The pattern of successful teachers has been individuals who have taught a sports or recreational activity, writers who are story tellers, or performers, or have tutored students; but if you have **inspiration** in your personality, we will consider you.

Excellent command of written English and ability to speak American English with no noticeable accent.

Must be reliable, punctual and responsible.

Dress and act professionally to present positive image consistent with our teacher standards

Co-Teacher and Teach positions available as you demonstrate proficiency.

Compensation is based on experience, teaching skills, credentials and the number of students in a class. We provide Kaiser Health Plan as part of the benefits. Teacher training is provided in an ongoing series of internal teacher development classes.

Please email a reply with your resume and cover letter to [hr@firstfocus.com](mailto:hr@firstfocus.com)

You may visit our web site at [FirstFocus.com](http://FirstFocus.com) for more information as well as videos reviewing the curriculums we teach and the summer camp program

